



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

January 7, 2015

Karen Williamson  
119 6<sup>th</sup> Street S.W.  
Oelwein, IA. 50662

Dear Karen Williamson,

The Department of Human Services conducts routine unannounced spot checks of childcare homes on a yearly basis. A visit has been attempted at your home and no one was home at the time of the visit. If you are no longer providing childcare, please let the Department know as soon as possible so that no more attempts will be made to visit your home. Please note that if you are no longer a Registered Childcare Provider, you can care for no more than five children at any one time including your own non school-aged children. If you are interested in continuing to be a Registered Child Development Home, you will need to contact the Department to indicate when you are available for a spot check. Please respond to this letter by January 17, 2015. If you do not respond, the Department will assume that you are no longer interested in being Registered and your registration will be cancelled. Angela Huntington can be reached at 319-292-2419.

- On December 11, 2014 a visit was attempted at your home. At the time my visit a gentleman answered the door and stated that he was watching one child which he stated was your daughter's child. Please ensure that he is not put in charge of any child care children as he is not approved to be your sub care provider. I attempted to call the number you have listed as 3192398683 but is disconnected. You must have a working telephone in order to be a registered childcare provider. Please respond to this letter to notify the Department whether you are going to continue to be a registered provider and with your current phone information.

Sincerely,

Angela Huntington  
Social Worker II

*Natalie A. Clapp*

*Natalie Clapp*

Social Work Supervisor

Department of Human Services